

Regular Meeting of Bethesda Village Council

May 15, 2019

Mayor Marty Lucas called the meeting to order, Jay Van Horn led the Pledge of Allegiance.

Roll Call

Present: Mayor Marty Lucas, Fiscal Officer Ricky Burkhead, Ruth Saffell, Jay Van Horn, Solicitor Jeffrey Menoski, Jordan Castello, Carol Merritt, Administrator Dirk Davis
Absent: Chuck Little, Cindy Foose

Guest(s)

Stephanie Castello, Phil Castello, Pete Busack

Reports

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members, Administrator, Fire Chief & Mayor. Jay Van Horn made a motion to approve the April 2019 Meeting Minutes, seconded by Ruth Saffell, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello - Yes, Carol Merritt - Yes.

Regular Council Meeting Minutes

Mayor Lucas informed council that Cindy's father passed away and asked everyone to keep her and her family in their prayers.

Mayor Lucas thanked the park board members, Samantha, Debbie, and Joni for painting the concession stand. The Memorial Day agenda was handed out. Service will be conducted by the legion at the cemetery. At 10:45 the final lineup for parade will happen with the parade starting at 11:00. Dave Fitzpatrick will be the guest speaker for the service at the memorial plaza. Jordan is putting together a lunch for the veterans. The Fire Department is going a chicken BBQ from 11am until sold out. Jay asked that people preorder their chickens beforehand because they do run out. Mayor Lucas announced that the Fire Department is raffling off a grill, canopy, cooler, and chairs. Mayor Lucas stated that he spoke to EQT about paving Main Street and it is scheduled for July. Mayor Lucas asked to have the spot in front of the funeral home to be patched up. Mayor Lucas stated that the case for the property on Summit Street was transferred to county court and the resident did not come to the hearing. Mayor Lucas instructed Pete to cite him again into mayor's court. Mayor Lucas stated that these people are rumored to be leaving the village. Jeff stated that he is going to look at suggesting some changes to the ordinances pertaining to property maintenance.

Administrator Dirk Davis gave his monthly report.

1. Twila Fisher will be painting a Muriel on the front of the community room for \$2,700 and it will take about three days to complete. Ruth made a motion to proceed once the fiscal officer deems it to be financially feasible, seconded by Jordan Castello, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello - Yes, Carol Merritt - Yes.
2. Dirk has completed a 5-20 year capital improvement plan. He will present at the next meeting.
3. Yard mowing from 2014-2019 has been logged and we will be forwarding these to Jeff to determine if we should assess their taxes for the cost of the mowing. We will be turning in water shut offs that need sent to the auditor.
4. North Johnson Road water line extension has received all of the required permits. As soon as Zack is ready we will commence with it being installed.
5. Dirk gave Byron and Jimmy's public works report. Dirk stated that he is proud of Jimmy and Byron for working on his to do list.
6. Ron Lucas asked for a street light to be put up at the corner of Grandview and Buckeye. Marty said we would need a motion on record to have it put up. Ruth Saffell made a motion to have a street light put up, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello - Yes, Carol Merritt - Yes.

Ruth Saffell asked if the median on Lake Street Rear could be removed. Council and Dirk debated and decided to look into it further and see whose property it is on and see about getting it removed.

Solicitor Menoski presented Resolution 2019-1 which is a resolution to authorize the application for the ODNR capital projects grant. Carol Merritt made a motion to approve the resolution seconded by Ruth Saffell, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello - Yes, Carol Merritt - Yes. Jeff presented Ordinance 2019-2 which is the non discriminatory policy for the third and final reading. Ruth Saffell made a motion to approve Ordinance 2019-2 seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello - Yes, Carol Merritt - Yes. Jeff presented Ordinance 2019-3 which is the social media policy for the third reading. Jay Van Horn made a motion to approve Ordinance 2019-3, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello - Yes, Carol Merritt - Yes. Mayor Lucas stated that he would like the personnel committee to look at the handbook and decide who, what and when it is going to happen. Mayor Lucas stated that he would like the personnel committee to meet and start working on a new employee handbook and also a new police handbook. Jeff stated that we use Walter Drane Company to codify our ordinances. We need to get together and have new changes sent to them to update our code.

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Fiscal Officer Burkhead stated that Comcast would cost \$89.95 per month to have internet installed at the park. Rick stated that this will get our park cameras up and running. Carol Merritt made a motion to have the internet installed, seconded by Ruth Saffell, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Carol Merritt – Yes. Rick stated that there will be a budget hearing for the 2020 budget. Rick stated that he will use the standard 3% increases over this year's figures as he predicts no major changes. Rick stated that the fireworks have been scheduled for July 14th. We are going to have a meeting on May 23rd to talk with Hamburg and go look at the site to make sure it is going to work out. Rick stated that he is going to work on getting donations to help cover the cost of the event. The Fire Department is going to sell concessions at the event center. Rick stated that a gun bash meeting needs set to start working and planning for it. Rick stated that the park bridges are complete and all we need to do is hang signs on the bridges.

Marty stated that he Dirk and Chuck Lyons are going to meet tomorrow at 3:00 to discuss the vacated property behind his house.

Dirk stated that the insurance carrier is coming tomorrow to review our buildings and grounds.

Pete Busack stated that there were 7 citations last month with four in Bethesda and Three in Morristown, and seven warnings were issued. Pete stated that someone from the attorney generals office came to the department to meet the police officer and introduce themselves. Pete stated that Karen Martin from the Dept of Public Safety did an onsite inspection of the department's weapons and storage and we passed inspection. Karen encouraged the department to take advantage of the FEPMISS program which provided equipment to the village for free. Pete stated that he spoke to a woman about Lexipro which is a policy and procedure handbook that is constantly updated. Pete stated that it is \$2,200 per year to have that. Pete stated that we have an intern from West Liberty that is coming out a couple times a week for ride alongs with Josh. Pete stated that she signed the documents required for the ride along. Mayor Lucas stated that we have a policy in place for ride alongs. Pete asked for permission to put Curtis Armstrong as the armorer for the police department to have him take care of any of our weapons that we have issues with, and to let us use his shooting range. Jay Van Horn made a motion to approve the use of Curtis Armstrong, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Carol Merritt – Yes.

Carol Merritt made a motion to go into executive session to discuss personnel, at 8:28 p.m., seconded by Jay Van Horn, Jay - Yes, Ruth - Yes, Jordan - Yes, Carol - Yes.

At 9:46 p.m. Mayor Lucas declared executive session over.

Jay Van Horn stated that we still have Fred Thompson listed as out commissioner and asked if we should remove that title. Mayor Lucas stated that he spoke to Pete about this and that Fred has parkinsons and some health issues. Mayor Lucas stated that he suggested to Pete that we have him removed and they decided that they want to keep him on at this capacity for now. Jay stated that it wasn't anything personal but we appointed him temporarily and hadn't followed up.

Chuck Little donated a car to the fire department to cut up. The Fire Department is asking if they can have the old black police car to do the same to. Pete is going to get a letter from the Sherriff to allow us to destroy the vehicle. Jay stated that Sutphen brought a test vehicle down for the department to look at. The truck was drove around town and tested in places that were normally difficult to get to. Jay stated that we will have another test vehicle again soon.

Jordan Castello stated that she wanted to revisit the idea of curfew. Jordan suggested the summer might be a good time to reinstate it. Council discussed the pros and cons of a curfew. Jordan discussed being able to have a burning barrel. Mayor Lucas suggested that we look into having single time burning permits for brush piles that accumulate.

Motion to pay bills by Jay Van Horn, 2nd by Ruth Saffell, with a unanimous vote.

Motion to adjourn by Carol Merritt, 2nd by Jordan Castello, with a unanimous vote.

The next meeting will be Thursday June 17th, 2019 at 7:30 P.M.

Mayor Marty Lucas

Fiscal Officer Ricky W. Burkhead Jr.