

Regular Meeting of Bethesda Village Council

February 28, 2019

Council President Chuck Little called the meeting to order, Chuck Little led the Pledge of Allegiance and Carol Merritt offered prayer.

Roll Call

Present: Fiscal Officer Ricky Burkhead, Ruth Saffell, Jay Van Horn, Cindy Foose, Solicitor Jeffrey Menoski, Administrator Dirk Davis, Jordan Castello, Carol Merritt, Chuck Little
Absent: Mayor Marty Lucas

Guest(s)

Stephanie Castello, Phil Castello.

Reports

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members, Administrator, Fire Chief & Mayor. Jordan Castello made a motion to approve the January 2019 Meeting Minutes, seconded by Ruth Saffell, Jay Van Horn - Yes, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Yes, Carol Merritt – Yes, Chuck Little – Yes.

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Administrator Dirk Davis gave a breakdown on the gearbox repair. Dirk stated that it cost \$11,402 to add new seals and bearings which increase the cost from \$7,914. Dirk stated that we had to have a new shaft machined because one of our employees torched it. Dirk stated that both gearboxes have been refurbished in the last ten years and we will need to purchase new gearboxes at a cost of \$50,000 in around 10 years. Dirk stated that each gearbox can be replaced individually. Dave Green stated that the new pumps at the lift station cost around \$5,000 and both of these pumps are 15 years old. Dave stated that the two pumps run in tandem every other month. Dave stated that the gearbox was rebuilt by Warwood Armature and they did an especially good job on the fabrication. Dave stated that a bearing issue caused the issues. The bearings have only been changed once since 1991. Dave stated that the side was taken off today to replace the bearings. Dave stated that we have another pump at the sewer plant that has quit working and we need to pull it and see why it isn't working. Dave stated that once that is fixed the plant will be operating at 100% again. Dirk informed council that we plowed snow five times for the Methodist Church for a total of \$650. Solicitor Menoski drafted a contract with the Church for snow removal. Jordan made a motion to approve the contract, seconded by Ruth Saffell, Jay Van Horn - Yes, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Yes, Carol Merritt – Yes, Chuck Little – Yes. Dirk presented council with the 2019-2020 PEP insurance renewal that is quoted at \$19,186 which is an increase of \$13 over last year. Dirk recommended that council approve the renewal. Ruth Saffell made a motion to approve the insurance renewal, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Yes, Carol Merritt – Yes, Chuck Little – Yes. Dirk stated that on March 5th, there is a meeting at 10am with the land agent for American Energy to discuss the mining that will take place under the sewer plant property. Dirk asked council that attend the meeting for informational purposes. Dirk stated that he and Pete applied for the JAGLE grant for 2019 but the application was denied. Dirk stated that we were denied for reason outside of our control. Dirk stated that he has advised Zach Mason to acquire a PTI prior to digging any of the water line. Dirk stated that Dave and Josh are working on their wastewater 2 licenses. Dirk stated that Josh is coming in at 7am and working until 11:30 at the sewer plant as Josh has until September to get his hours in order to take the classes. Dirk stated that Dave will be helping Byron lay pipes and with other work while Josh works on getting his hours at the sewer plant. Dirk stated that things in the village will be slow while Josh is working on this. Dirk informed council that the year-end report will be ready for the March council meeting. Dirk informed council that we have a water leak on the front of the community center that needs to be repaired. To fix the front of the building and stop the leak with Hardy Board it will cost \$4180, and to fix it with PVC Board it will cost \$5060. Dirk and the finance committee will hold a meeting to discuss how to proceed.

Fiscal Officer Burkhead presented Ordinance 2019-1 which is the updated credit card use policy. Ruth Saffell made a motion to suspend the rules, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Yes, Carol Merritt – Yes, Chuck Little – Yes. Ruth Saffell made a motion to approve Ordinance 2019-1, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Yes, Carol Merritt – Yes, Chuck Little – Yes. Rick gave the council an update on the records retention schedule that he and TJ Schultz are working on. Rick stated that he is working with TJ on one for Belmont, that we will be able to copy and use as our own as well.

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Officer Pete Busack informed council that last month there were 38 Citation last month with seven of them in Morristown, and 12 in Goshen TWP. Pete stated that there were 18 warnings issued and 55 complaints responded to. Pete stated that there was one arrest as well. Pete stated that on March 12th there will be people here to install the camera system in the cars and the body cam system. Pete stated that the body cams will be linked to the cars and will be automatically downloaded to the computer in the municipal building.

Jay Van Horn presented applications for Jorie Bee for fire fighter pending background check. Ruth made a motion to approve the application, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Yes, Carol Merritt – Yes, Chuck Little – Yes. Jay presented an application for Jordan Castello for Fire and EMT volunteer position. Carol Merritt made a motion to approve the application, seconded by Jay Van Horn, Jay Van Horn - Yes, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Abstain, Carol Merritt – Yes, Chuck Little – Yes. Jay presented an application for himself to join the Fire Department as a volunteer fire fighter. Jordan Castello made a motion to approve the application, seconded by Carol Merritt, Jay Van Horn - Abstain, Ruth Saffell - Yes, Cindy Foose – Yes, Jordan Castello – Yes, Carol Merritt – Yes, Chuck Little – Yes. Jay informed council that the fire department is holding the cadet program and they usually meet the first Saturday of each month.

Ruth Saffell informed council that we will be holding a finance meeting on Monday March 4th at 7:00pm. Ruth stated that we held a police interview that went very well.

Rick stated that Mayor Lucas asked council to hold a recreation committee meeting on March 11th at 7:00pm.

There was discussion held about an EPA fine that the village received for not having a PTI on file for a residential project back in 2015. Measures were discussed to make sure that the situation does not happen again.

Motion to pay bills by Jay Van Horn, 2nd by Ruth Saffell, with a unanimous vote.
Motion to adjourn by Ruth Saffell, 2nd by Carol Merritt, with a unanimous vote.

The next meeting will be Thursday March 28th, 2019 at 7:30 P.M.

Mayor Marty Lucas

Fiscal Officer Ricky W. Burkhead Jr.