

# Regular Meeting of Bethesda Village Council

August 12, 2021

Mayor Samantha Burkhead called the meeting to order, Samantha led the Pledge of Allegiance.

## Roll Call

Present: Mayor Samantha Burkhead, Administrator Dirk Davis, Fiscal Officer Ricky Burkhead, Carol Merritt, Ruth Saffell, Jay Van Horn, Jordan Castello, Rod Miller, Cindy Foose, Solicitor Michael Shaheen, Police Chief Chris Storm

Absent:

## Guest(s)

Stephanie Castello, Phil Castello, Bill Cox, Dick Quinlin, Scott Blake, Mindy Blake, Linda Reeves, Paul Fitch, Sherri Fitch, Alan Stonebreaker, Sandy Tomolonis, Robert Defrank, JR Whiteley

## Reports

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members, Administrator, Fire Chief & Mayor. Jay Van Horn made a motion to approve the July meeting minutes, seconded by Ruth Saffell, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes.

## Regular Council Meeting Minutes

Mayor Samantha Burkhead asked for a moment of silence for Howard Davis.

Sherri Fitch expressed her support of the police department and everything they are trying to do to bring the community together.

Dick Quinlin stated that he felt the same way and that he knows several people who are appreciative of seeing the police cruiser around town more often.

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Jay Van Horn made a motion to go into executive session to discuss Personnel and Litigation, at 7:44 p.m., seconded by Ruth Saffell, Jay - Yes, Ruth - Yes, Jordan - Yes, Cindy – Yes, Carol – Yes, Rod - Yes.

At 7:07 p.m. Mayor Samantha Burkhead declared executive session over.

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Administrator Dirk Davis offered his monthly report:

- The park lake water fountain has been fixed after receiving the schematics.
- The 12 bearings for the sewer plant were shipped and they arrived today.
- Paving of Gail Avenue has increased in cost to \$40,000 including base and top coats. Dirk asked council to approve the job. Rick stated that there was about \$40,000 in the street fund but didn't want to completely deplete the funds. Jay asked if we should pave while we still have drainage issues on Liberty Lane. Jay asked if having to install culverts and drainage on Gail would affect the paving. Dirk stated that could all be installed after the paving is done. Cindy stated that she is hesitant on agreeing at this point in time with the easements not completed for the drainage issues. Jordan asks if this applies to the HB 168. Dirk stated that HB 168 is for water and sewer only. The finance committee will meet and discuss this project and options.
- Double chip and sealing of Judson Street extension for \$8,300. Dirk stated that a resident has agreed to help out with \$1,400 of the costs so that would make the total project cost \$6,900. Jay Van Horn made a motion to proceed with the double chip and seal for \$6,900 to be paid from the street fund, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Abstain, Cindy Foose – Yes, Carol Merritt – Yes.
- Dirk stated that he is working on submitting three projects for the HB 168 to apply for grant funding. Dirk stated that he isn't going to review everything as he has been emailing everyone. Dirk stated that we need to have preliminary data to the county by Monday. The three projects in order are Virginia Street Extension sewer line upgrade that needs to be an 8" line instead of 4", replacement of the high pressure line from the Second Street lift station, and the replacement of water lines on Grace, Chestnut, Railroad, and East Spring. Dirk stated that if council has any other road with water lines that they would like to add to the project now is the time. Jay asked if there are still five lines that need done and should we include them all in order to finish the water system. Dirk stated that the matching grant price will be a factor. Dirk stated that the more streets we add the more of a match we will need to include. Jay stated that based on the emails, it sounds like we meet the median income threshold and that we may not have to include matching money. Dirk stated that is true. Jay suggested that we throw the other roads in the project and see what happens. Dirk stated it is all a game of chance with the grant and that there are a total of seven roads that need lines replaced. Mr. Shaheen asked if the projects are prioritized. Dirk stated that they are priority in the order he discussed them. Jay stated that we have everything prioritized with Virginia Street Sewer, then Second Street Sewer, and then the water lines. Jay stated that we probably wouldn't get the water line project. Jay suggested we put all the water lines in and see what happens. Dirk agreed and stated that he would go ahead and throw on the water lines. Dirk stated that depending on the costs of the other two projects that may be all we can handle financially right now. Dirk stated that the engineers should have estimates for the water lines and the high pressure line by Monday. Dirk stated that the Virginia Street sewer line would cost us around \$45,000 to do it ourselves but he is trying to run it through the grant so it doesn't cost us anything. Dirk asked if council agreed. Council agreed.

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- The lead copper tap monitoring is being worked on by Dave Green.
- The lift station electrical work is done and the sewer plant electrical work is done. Rick stated that this was not previously approved by council and that we need to approve it. Dirk state that it was done a little while ago and that it looks very nice. Rod Miller made a motion to approve the sewer system electrical work and to use the American Rescue Plan Act money, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes.

Ruth Saffell made a motion to hire Brian Oiler for 30 days and auxiliary and then part time after completing his retraining certifications, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes.

The feeding the duck ordinance was presented for a second reading. Rod Miller made a motion to declare tonight the second reading, seconded by Carol Merritt, Jay Van Horn - No, Ruth Saffell - Yes, Jordan Castello – No, Rod Miller – Yes, and Cindy Foose – Yes, and Carol Merritt – Yes.

Mayor Samantha Burkhead thanked everyone who helped with the donations and bake sales for us to be able to have a nice fireworks show. Samantha stated that she is sponsoring a movie in the park on August 20<sup>th</sup> and we will be watching Detective Pikachu. Samantha stated that she has food and snacks and there will be school supplies handed out at the movie. Everyone can watch and enjoy the movie for free. Chris stated that he picked up the snacks for the movie. Chris announced that on August 21<sup>st</sup> there is a community picnic and a water balloon toss with the kids and parents. Dick Quinlin commented that the fireworks were amazing.

Police Chief Chris Storm presented the monthly police report to council. Chris stated that there were 16 traffic stops and seven citations and several calls responded to last month. Chris stated that he is working on the grant for the vests and that it is for a 75% reimbursement for the cost of the vests. Chris stated that in the near future he will be asking for donations for shop with a cop. Chris asked if we should keep the shop with a cop an in town thing or include the townships. Mayor Samantha Burkhead stated that we should include the township and that it need be the department can use her monthly mayor donation fund to help with the costs.

Rod Miller presented a building permit for Jay Van Horn for a new deck. Cindy Foose made a motion to approve the permit, seconded by Jordan Castello, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Rod presented a building permit for Kerry Berry for a new porch. Jordan Castello made a motion to approve the permit, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Rod presented a building permit for Michael Walters for a carport. Cindy Foose made a motion to approve the permit, seconded by Rod Miller, Jay Van Horn - Yes, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Rod thanked Dirk and Dave for helping and offering advice on the permits pertaining to water and sewer line locations.

Jay Van Horn presented an application for Dylan Henebert to be an EMT. Rod Miller made a motion to approve the application, seconded by Carol Merritt, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Jay presented an application for Katrina Morse to be a firefighter. Cindy Foose made a motion to approve the application, seconded by Carol Merritt, Ruth Saffell - Yes, Jordan Castello – Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Jay presented an application for Christopher Storm to be a firefighter. Carol Merritt made a motion to approve the application, seconded by Ruth Saffell, Ruth Saffell - Yes, Jordan Castello – No, Rod Miller – Yes, Cindy Foose – Yes, and Carol Merritt – Yes. Jay stated that the fire department will be getting a new compressor station where air packs are filled. Jay stated that it will be very nice to have since the current equipment is 26 years old.

Rod Miller stated that we are still selling gun raffle tickets for the police department and that we are selling gun bash tickets and the early bird entry deadline is August 31<sup>st</sup>.

Jordan Castello stated that we need to start planning trick or treat and that she would like to have it on Saturday October 30<sup>th</sup>. Jordan suggested closing out trick or treat with a movie in the park. Jordan stated that she wants to plan a 9/11 service.

JR Whitely asked for an update on the roller agreement. Solicitor Michael Shaheen stated that he and Dirk discussed this and that right now it will be between Goshen and Bethesda. Solicitor Michael Shaheen stated that he will reach out to setup discussions for the agreement.

Motion to pay bills by Jay Van Horn, 2nd by Cindy Foose, with a unanimous vote.

Motion to adjourn by Jay Van Horn, 2nd by Ruth Saffell, with a unanimous vote.

**The next meeting will be Wednesday September 8<sup>th</sup>, 2021 at 6:30 P.M.**